

PERSON SPECIFICATION

JOB TITLE: Science Technician

DEPARTMENT: Health Care and Science

Information for candidates:

The person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. You should match your own skills, experience, and abilities to those listed below. Tell us in what way you have carried out the criteria asked for; a sentence or two of explanation will help us to assess your application.

Applications from people with disabilities will be assessed based on the specification criteria to carry out the duties of the post.

Criteria	Essential √	Desirable √
Skills and Abilities		
1. Good knowledge of science practical work at Level 3, including microbiology	√	
2. Creative approach to problem solving: proactive & positive		√
3. Efficient administrator: meets deadlines, completes jobs, and works without close supervision	√	
4. Able to take responsible for the creation, updating and implementation of risk assessments, maintaining health & safety records including COSHH, to account for and minimise risk in the hazardous practical areas of the science health and childcare areas of the department.	√	
5. Ensuring the areas comply and stay up to date with relevant internal and external regulations particularly in regards to Health and Safety.	√	
Experience		
1. Minimum of 3 years' technician experience in this specialist curriculum area including responsibility for organising and maintaining the College's Science Laboratories, including specialist Microbiology stocks, other hazardous material and associated specialist equipment.	√	
2. Experience with dealing with external suppliers and maintenance contractors.		√
3. Experience in being responsible and having control of the Science budget, ordering & expenditure using a IT based finance system	√	

Knowledge of materials preparation, experiment preparation and equipment maintenance along with strict adherence to health and safety	√	
4. Knowledge of CLEAPPS, COSHH and keeping of microbiological stock	√	
5. Willing to continue personal development including First aid and Fire marshal training.	√	
6. Able to work independently and take responsibility for initiating and completing tasks in a timely way.	√	
Education / Qualification		
1. Relevant HE qualification (HNC/D, Degree) or above in Science subject	√	
2. Must hold both English and Maths qualification equivalent to GCSE C or above or 4+ / CSE Level 1 / O-Level C or above / Adult Numeracy or Literacy = Level 2	√	
Other		
1. IT Competent	√	
2. Have good communication skills	√	
3. Have good organisational skills.	√	