

PERSON SPECIFICATION – BEAUTY THERAPY TECHNICIAN



Information for candidates:

The person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. You should match your own skills, experience and abilities to those listed below. Tell us in what way you have carried out the criteria asked for; a sentence or two of explanation will help us to assess your application.

Criteria	Essential	Desirable
Qualifications and Training	• Level 3 qualification in Beauty Therapy. • GCSE English and Maths at Grade C/4 or above (or equivalent).	• First Aid qualification. • Assessor qualification or willingness to work towards one. • PAT testing experience or willingness to undertake training.
Experience	• Experience working within a beauty salon, spa, clinic or commercial beauty environment. • Experience using professional beauty equipment, products and treatments. • Experience maintaining high standards of hygiene, health and safety, and customer care. • Experience of stock control, ordering and budget monitoring.	• Experience working in a Further Education, training or educational environment. • Experience supporting learners, apprentices or trainees. • Experience of operating reception systems and client booking systems.

Knowledge	• Knowledge of Beauty Therapy industry practices and professional standards. • Knowledge of health and safety requirements, including COSHH regulations. • Understanding of salon procedures, customer service and hygiene requirements. • Basic IT knowledge and ability to maintain records and stock information. • Understanding of safeguarding responsibilities within an educational environment.	• Knowledge of awarding body requirements and practical assessment processes. • Understanding of safeguarding, Prevent and equality legislation within an educational setting. • Knowledge of commercial salon operations.
Skills and Abilities	Excellent communication and interpersonal skills. • Strong organisational and time management skills. • Ability to work effectively as part of a team and independently when required. • Ability to prioritise workloads and meet deadlines. • Good IT skills, including use of Microsoft Office applications. • Ability to maintain accurate records and documentation. • Ability to support practical learning activities and prepare resources effectively. • Ability to handle cash and electronic payment	• Ability to provide basic demonstrations of beauty equipment and treatments. • Ability to support promotional activities, events and competitions.

	systems and maintain accurate financial records. • Ability to maintain a high standard of customer service.	
Personal Qualities	• Professional appearance and conduct. • Excellent customer service skills. • Attention to detail and commitment to high standards. • Flexible and proactive approach to work. • Ability to support, encourage and motivate students. • Commitment to equality, diversity and inclusion. • Commitment to safeguarding and promoting the welfare of children, young people and vulnerable adults.	• Enthusiasm for continuing professional development and maintaining current industry knowledge.
Other Requirements	• Willingness to undertake evening duties in accordance with departmental rotas. • Willingness to work flexibly across curriculum areas and College sites as required. • Ability to undertake manual handling tasks associated with salon preparation and stock management. • Satisfactory enhanced DBS clearance and suitability to work with young people and vulnerable adults. • Willingness to participate in staff development activities and attend departmental meetings.	• Full driving licence and access to transport for occasional off-site activities.