

# CHELMSFORD COLLEGE

## PERSON SPECIFICATION

**JOB TITLE:**        **Inclusion & Independence Coach**

**Information for candidates:** The person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. You should match your own skills, experience, and abilities to those listed below. Tell us in what way you have carried out the criteria asked for; a sentence or two of explanation will help us to assess your application.

Applications from people with disabilities will be assessed based on the specified criteria to carry out the duties of the post.

| <u>CRITERIA</u>  | <b>Essential</b><br>√ where relevant | <b>Desirable</b><br>√ where relevant |
|--|--------------------------------------|--------------------------------------|
| <b>Skills and Abilities</b><br>Understanding how people learn<br>Good level of written and verbal communication<br>Desire to work with young people and adults and advise staff<br>Good organisational Skills (keeping accurate records) | <br><br><br>√<br>√<br>√              | <br><br><br>√                        |
| <b>Special Knowledge</b><br>Understanding/experience of working with young people and adults with SEND<br>Knowledge and understanding of EHCPs   | <br>√                                | <br><br>√                            |
| <b>Education/Qualification</b><br>Maths and English GCSE at grade 4 (or equivalent)<br>Relevant SEND or Coaching based qualification   | <br>√                                | <br><br>√                            |
| <b>Personal Development</b><br>All candidates will be expected to undertake relevant training / professional development when required   | <br>√                                |                                      |
| <b>Experience</b><br><br>Working in the same or similar role<br><br>Experience of personal care and administering medication   |                                      | <br><br>√<br><br>√                   |