

PERSON SPECIFICATION

Post Title: Inclusion Coach – Assistive Technology / AI Lead

Department: INSPIRE SEND Support

Reporting to: INSPIRE Team Leader

Qualifications & Professional Development

Essential

- Level 3 qualification or above in Education, SEND, Learning Support, or a related field
- English and Maths at Level 2 (GCSE grade 4 / C or equivalent)

Desirable

- Assistive technology, digital learning or other related qualifications
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Experience

Essential

- Experience of supporting learners with SEND and/or high needs in an education or training setting
- Experience of using assistive technology to support access to learning, independence, and inclusion
- Experience working collaboratively with academic staff and support teams
- Experience contributing to learner support planning, reviews, or progress monitoring

Desirable

- Experience working in Further Education or post-16 SEND provision
 - Experience supporting learners with EHCPs, including Annual Reviews
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Knowledge & Understanding

Essential

- Strong understanding of SEND, reasonable adjustments, and inclusive practice
- Awareness of how digital tools and AI can reduce barriers, promote independence, and support preparation for adulthood and employment
- Commitment to ongoing professional development in SEND, inclusion, assistive technology, and AI
- Understanding of confidentiality, safeguarding, equality, and diversity in an educational context

Desirable

- Knowledge of current SEND legislation, including the SEND Code of Practice

Skills & Abilities

Essential

- Ability to model and support the effective use of assistive technology within teaching and learning
- Strong communication skills, both written and verbal
- Ability to work directly with young people to build confidence, independence, and self-advocacy
- Confidence in delivering training or workshops to staff groups
- Ability to work independently while contributing effectively to a team
- Passion for digital innovation and emerging technologies
- Willingness to work flexibly across college sites as required

Desirable

- Ability to design or adapt digital tools to meet individual learner needs

Other Requirements

Essential

- Commitment to safeguarding, Equality and Diversity, and college policies
- Ability to maintain accurate and confidential records