

PERSON SPECIFICATION

JOB TITLE: IT Services Engineer

DEPT: IT Services

Information for candidates:

The person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. You should match your own skills, experience, and abilities to those listed below. Tell us in what way you have carried out the criteria asked for; a sentence or two of explanation will help us to assess your application.

Applications from people with disabilities will be assessed based on the specification criteria to carry out the duties of the post.

Criteria	Essential √	Desirable √
Skills and Abilities		
1. 1 year experience in maintenance and support of PC's and peripherals, including PC build and repair	√	
2. Thorough knowledge of Microsoft Office suite up to 365	√	
3. Knowledge of networking hardware		√
Experience		
1. Minimum 1 year support experience, supporting MS Office/Teams/ OneDrive	√	
Education / Qualification		
1. General GCSE level qualification	√	
2. NVQ or similar practical IT related qualification		√
Other		
1. IT Competent	√	
2. Have good communication skills	√	

3. Have a keen interest in up and coming technologies	√	
4. Reasonable level fitness		√
5. Accurate, methodical, excellent attention to detail	√	
6. Good team player, punctual, positive, reliable and flexible	√	
7. Understanding and sympathy with young people	√	
8. Candidates will take responsibility for safeguarding and promoting the welfare of children and will therefore be suitable to work with children.	√	