

## Person Specification

<b>Role Title</b>	Head of Teaching and Learning Development
<b>Department</b>	Teaching, Learning and Skills Academy

Below are the person specification criteria for the role Quality Assurance Manager at Chelmsford College

<b>Criteria</b>	<b>Essential</b>	<b>Desirable</b>
Qualifications	<ul style="list-style-type: none"> <li>• A recognised Teaching Qualification (L5 or above) (Apprenticeship PGCE, CertEd, DET/DTLLS)</li> <li>• A L6 degree / professional qualification in the subject relevant to the area you will be teaching or that is transferable.</li> <li>• English and Maths GCSE (Grade 4 or above (C or above) or Adult Literacy Level 2</li> </ul>	<ul style="list-style-type: none"> <li>• Higher Degree / Masters</li> <li>• Management Qualification</li> <li>• O Level / A Level English and or maths.</li> </ul>
Experience/ knowledge	<ul style="list-style-type: none"> <li>• Proven record of implementing new and innovative pedagogical practices that have a positive impact on the quality of education</li> <li>• Experience of setting, monitoring and achieving personal and organisational standards and targets.</li> <li>• Proven successful experience of delivering competent teaching, learning and assessment in specific curriculum subjects.</li> <li>• Experience of working with a wide range of learners at different levels of learning.</li> <li>• Industry relevant experience.</li> <li>• Knowledge of developments in education sector, focussed on post 16 education.</li> <li>• Proven experience of supporting learners achieve regardless of abilities and SEND needs.</li> <li>• Experience of planning curriculum/study programmes for a variety of curricula and awarding bodies.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience within post 16 education</li> <li>• Ofsted inspection experience.</li> <li>• Have used AI technologies to enhance delivery of subject with positive student outcomes.</li> </ul>
Skills / Abilities	<ul style="list-style-type: none"> <li>• Proven track record of implementing new and innovative pedagogical practices that have a positive impact on the quality of education</li> <li>• Highly organised, with excellent problem-solving and interpersonal skills that inspire and motivate colleagues</li> <li>• The ability to coach and mentor with a critical and sensitive understanding of the developmental needs of the team and teaching staff</li> <li>• Ability to utilise data to analyse, monitor and track student progress.</li> <li>• Excellent communication and presentation skills.</li> <li>• Ability to work as a team player</li> <li>• Excellent IT skills and abilities to develop skills using new technologies</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of leading practitioner led research which is shared internally and nationally across the sector</li> </ul>
Personal Qualities	<ul style="list-style-type: none"> <li>• A commitment to providing a student-centred approach throughout all aspects of the role.</li> <li>• Be a role model and demonstrate an enthusiastic commitment to the College values.</li> <li>• Total commitment to supporting the health, wellbeing and safeguarding our students.</li> <li>• Self-motivated, adaptable and flexible to change.</li> <li>• A passion for learning and personal development.</li> </ul>	