

PERSON SPECIFICATION

JOB TITLE: Room Leader

DEPARTMENT: Nursery

Information for candidates:

The person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. You should match your own skills, experience, and abilities to those listed below. Tell us in what way you have carried out the criteria asked for; a sentence or two of explanation will help us to assess your application.

Applications from people with disabilities will be assessed based on the specification criteria to carry out the duties of the post.

Criteria	Essential ✓	Desirable ✓
Skills and Abilities		
1. Able to supervise staff in maintaining keyworker scheme records on child development for the EYFS.	✓	
2. Sound knowledge of Safeguarding and Child Protection Procedure.	✓	
3. A good understanding of early years Foundation stage framework.	✓	
4. Able to effectively manage time and prioritise work to achieve deadlines.	✓	
5. To be able to support the management team and effectively lead the setting in the absence of the Manager or Deputy Manager.	✓	
Experience		
1. A minimum of two years post qualified experience in a group setting with children aged 0 - 8 years.	✓	
2. Effective team working	✓	

Education / Qualification		
1. Level 3/4 Qualification in Early Years	√	
2. First Aid		√
3. Hold a level 2 qualification in Maths and English.	√	
4. To be proactive and willing to undertake further training and qualifications to enhance expertise.	√	
Other		
1. To be able to foster effective partnership working with parents and external agencies.	√	
2. Candidates will take responsibility for safeguarding and promoting the welfare of children and will therefore be suitable to work with children.	√	