

Person Specification

Role Title	Quality Assurance Manager
Department	Teaching, Learning and Skills Academy

Below is the person specification criteria for the role Quality Assurance Manager at Chelmsford College

Criteria	Essential	Desirable
Qualifications	- A recognised Teaching Qualification (L5 or above) (Apprenticeship PGCE, CertEd, DET/DTLLS) - A L6 degree / professional qualification in the subject relevant to the area you will be teaching or that is transferable. - English and Maths GCSE (Grade 4 or above (C or above) or Adult Literacy Level 2	- Higher Degree / Masters - Management Qualification - O Level / A Level English and or maths.
Experience/ knowledge	- Proven experience in managing quality assurance and compliance within an education or regulated environment. - Strong knowledge of regulatory bodies (Ofsted, awarding organisations) and frameworks - Experience of setting, monitoring and achieving personal and organisational standards and targets. - Proven successful experience of delivering competent teaching, learning and assessment in specific curriculum subjects. - Experience of working with a wide range of learners at different levels of learning. - Industry relevant experience. - Knowledge of developments in education sector, focussed on post 16 education. - Proven experience of supporting learners achieve regardless of abilities and SEND needs. - Experience of planning curriculum / study programmes for a variety of curricula and awarding bodies.	- Experience within post 16 education - Ofsted inspection experience. - Have used AI technologies to enhance delivery of subject with positive student outcomes.
Skills / Abilities	- Highly organised, with excellent problem-solving and interpersonal skills - Ability to utilise data to analyse, monitor and tracker student progress. - Excellent communication and presentation skills. - Ability to work as a team player - Excellent IT skills and abilities to develop skills using new technologies	
Personal Qualities	- A commitment to providing a student-centred approach throughout all aspects of the role. - Be a role model and demonstrate a commitment to the College values. - Total commitment to supporting the health, wellbeing and safeguarding our students. - Self-motivated, adaptable and flexible to change. - A passion for learning and personal development.	