

## **CHELMSFORD COLLEGE**

### **BOARD OF THE CORPORATION**

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Minutes of a Special Meeting of the Corporation held at Princes Road, Chelmsford on Friday 3 February 2017 at 10.00 am.

**Present:** Elaine Oddie (Chair), Michael Lager (Vice Chair), Sarah Noble (Vice Chair), Will Dean, Susan Hughes, Janet Maynard, Stuart Hodges, Barbara Vohmann, Doug Zeeman, Andy Sparks (Principal) and Steve Houghton.

**In Attendance:** Caroline Williams (Deputy Principal), Mike Tadman (Assistant Principal, People & Services), Robert Millea FCA (Clerk to the Corporation) and Joanne Harrington (Assistant Clerk).

**Apologies for Absence:** Amanda Montague and Debs Hurst (Assistant Principal, Finance & Risk).

#### **1165. Area Reviews**

The Principal and Chair provided the Board with an update on the Area Review process. Further detail is included in the Report of the Governors' Development Day held today.

After considerable discussion regarding the issues regarding the Area Review and specifically the College's short list option for the outcome relating to the College, the Board **APPROVED** the following short list option for the College to be presented to Area Review Meeting 4 by the Chair and Principal on 27 February 2017 at South Essex College, Southend:

1. The College remain as a stand-alone, independent College in Chelmsford serving mid-Essex
2. The College pursue the development of a Strategic Alliance with Writtle University College based on shared services and development of compatible provision focusing on the skills needs of mid-Essex
3. The College further develop the shared services offering of Essex Shared Services Limited in conjunction with South Essex College to improve financial resilience and quality of service
4. The College to consolidate to two campuses
5. The College to further develop the College's specialism in Construction and Engineering from the Princes Road Campus

The Board **NOTED** that the emerging outcome of the Area Reviews, which will be known after Meeting 4, will require ratification by the Board, assuming it is agreed, by email resolution between Area Review Meetings 4 (27 February) and 5 (20 March).

It was **NOTED** that the option above should be included in a final submission together with a relevant financial forecast to the Area Review Team

The Board also **APPROVED** the following:

1. The Area Review Steering Group Minutes, dated 6 December 2016
2. The disposal, subject to feasibility study, of the Beacon House site and the relocation of Hair & Beauty curriculum areas to one of the main Campuses.

The Board further **NOTED** that the Area Review Steering Group will only meet again should the emerging outcome from Area Review Meeting 4 be fundamentally different from the short list option approved above. In this event, the Board may have to meet in Special Meeting to discuss such an outcome, given it would be different from the Option noted above.

There being no further business, the Meeting terminated at 10.30 am.

Signed.....Dated.....