

**CHELMSFORD COLLEGE**  
**SEARCH & GOVERNANCE COMMITTEE**  
**FRIDAY 12<sup>th</sup> December 2008**

**Present:** Peter Rainbird  
David Law  
Elaine Oddie  
Graham Evans

**In Attendance:** John Fowl (Clerk to the Corporation)

In the absence of Graham Evans the Committee members asked Peter Rainbird to Chair the meeting.

**91. To Receive Apologies For Absence.**

There were no apologies

**92. Declaration Of Interests**

Peter Rainbird and Graham Evans declared their interest with regard to their re-appointment.

**93. To Approve the Minutes of the Search Committee held on 13<sup>th</sup> December 2007.**

Elaine Oddie was to be recorded as sending her apologies.

With this amendment the minutes of the meeting held on 13<sup>th</sup> December 2007 were agreed as a true record and signed by the Chairman.

**94. Matters Arising**

There were no matters arising.

**95. To Consider The Re-Appointments Of Governors.**

The Clerk reported that Graham Evans, Peter Rainbird, Charles Myers and Bill Pigram were all due to come to the end of their current term of office on 31<sup>st</sup> December 2008. Members reviewed the skills audit provided by the Clerk.

The Committee considered the re-appointment of Peter Rainbird.  
(Peter declared his interest in this and withdrew from the meeting)

The members considered Peter's re-appointment and the view was expressed that his background was needed on the Board to give the College access to his experience in the construction industry and with local public bodies in the planned redevelopment of the College.

It was **RECOMMENDED** that the Board should re-appoint Peter Rainbird as a Business Category Governor for a 4 year period of office ending on 31<sup>st</sup> December 2012.

(Peter Rainbird rejoined the meeting and Graham Evans declared his interest in the next item and withdrew)

The members considered Graham Evans' re-appointment and the view was expressed that, his experience with local authorities was needed on the Board during the Capital Development planned for the relocation of the College.

It was **RECOMMENDED** that the Board should re-appoint Graham Evans as a Governor for a 4 year period of office ending on 31<sup>st</sup> December 2012.

(Graham Evans rejoined the meeting)

The members considered Bill Pigram's re-appointment and the view was expressed that his contacts with the Engineering industry and his background in the Trade Union sector were needed at a time when the College was seeking to expand it's links with employers.

It was **RECOMMENDED** that the Board should re-appoint Bill Pigram as a Governor for a 4 year period of office ending on 31<sup>st</sup> December 2012.

The members considered Charles Myers re-appointment and the view was expressed that his background in Education and as a Borough Councillor were needed at a time when the College was seeking to enter into a major Capital Development.

It was **RECOMMENDED** that the Board should re-appoint Charles Myers as a Governor for a 4 year period of office ending on 31<sup>st</sup> December 2012.

## **96. To Consider Candidates for Membership of the Board of Governors**

In considering new appointments the Members reviewed the skills audit provided by the Clerk.

Jonathan Swan had served as an external cooptee for the past year. The Committee was keen to retain his expertise as an accountant and were aware that he had served as a Governor in another FE College before moving to Chelmsford. He was also serving on the Board of Governors at Anglia Ruskin University.

It was **RECOMMENDED** that the Board should appoint Jonathan Swan as a Governor for a 4 year period of office ending on 31<sup>st</sup> December 2012 and that the size of the Board be increased to 17 members to allow for this appointment.

The Search Committee discussed the gender mix of the Board members and the view was expressed that there was a need to seek to appoint Governors from an ethnic or minority group and to try to attract more female candidates.

The Clerk was authorised to place an advert in the local press targeting both females and Ethnic/minority groups.

The Committee was informed that 2 students had been put forward for consideration as Student Governors.

Charlotte Rayner was considered to be a good candidate for the position.

The Committee was told that the other candidate had recently been reprimanded formally regarding his use of the student forums and abuse towards other students. His lecturers had

reported that he was struggling to maintain the necessary standards for his course. The Search Committee were of the view that the interests of Jack Haughton (to be successful on his course) would not be best served if he had the additional distraction of being a Student Governor. The Committee did not, therefore, feel able to recommend him to the Board for membership as a Student Governor

It was **Recommended** that the Board appoint Charlotte Rayner as a Student Governor for the year ending 31<sup>st</sup> July 2009.

**97. Any Other Business.**

There was no other business.

**98. Date And Time Of Next Meeting.**

To Be Arranged.

Chairman \_\_\_\_\_

Date: \_\_\_\_\_